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Police Headquarters  
Operations Department  
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28 Feb 05

Ms Noelle Tan  
Events Marketing Executive  
Des D Mel Promotions  
No. 37 Lorong 23 Geylang #05-03  
Singapore 388371

Dear Noelle

**POLICE OPERATIONS DEPT ANNUAL DINNER & DANCE 2005**

Thank you for the services you rendered as event manager for our Operations Dept's Dinner & Dance (D&D) on 25 Feb 05.

2 As it was the first time we were tasked to plan for a D&D in a hotel setting, we had to make sure that the event met the standards expected of us. Our D&D turned out to be a very lively and energetic event. The spontaneity with which the officers joined in the games, laughter and "fights" between the Red and Blue Teams showed how much they enjoyed themselves. Our Director was also pleasantly surprised when he was presented a caricature of himself sketched by your artist.

3 On behalf of the organizing committee, I wish to thank Des D Mel for the professional work done in making our D&D 2005 a success. The fun and memorable evening is attributed largely to the well-thought, well-managed and well-executed programme that Des D Mel lined up for us.

4 We wish Des D Mel all the best in every endeavour.

Yours sincerely

LINDA LEE  
ASST-DIRECTOR OPERATIONS (MANAGEMENT)  
POLICE HEADQUARTERS

